



## **SCIENTIFIC COMMITTEE REGULATIONS**

### **COMPOSITION:**

- The Committee may be made up of an even or odd number of members.
- The Committee shall have an honorary president, to be appointed by the organizing country.
- The Scientific Committee shall have a coordinator, with casting vote to be appointed by Ipra-Cinder.
- The Scientific Committee's members are appointed by the organizing Committee.

### **OPERATING RULES:**

1. The composition of the Committee is conveyed to all members, providing the name and contact email of each one of the appointed members.
  - 1.1. The composition of the Committee shall also be conveyed on the webpage of the Congress, mentioning the name and a brief curricular summary of each of its members.
2. The Congress website provides a platform where all the abstracts, comments/contributions of each member of the Committee, the submitted papers and final decisions are uploaded.
  - 2.1. The participants will be granted the access to the platform only to submit abstracts and papers, to check the comments or considerations about the summaries and submitted papers and to reply to them and to get information of the final decisions.
  - 2.2. Each participant's access to the electronic platform is reserved to the summaries and papers submitted by him/her; any sort of information regarding abstracts and works submitted by other participants is restricted.
3. The Scientific Committee's members communicate with one another through electronic means, such as emails or the platform mentioned in 2.
4. The Scientific Committee's members communicate with the participants through the platform mentioned in 2. or, exceptionally, by email.

5. The abstracts shall be distributed to each member of the Scientific Committee by the respective coordinator; the appointed member should carry out his/her assessment and enter on the platform his/her decision on the acceptance of the work or his/her proposal for rejection, together with a brief statement of his/her reasons.
6. The decision on the abstracts' acceptance is made by the appointed member, but, in case of doubt, the other members of the Committee may be consulted.
7. The abstract's acceptance does not preclude the future rejection of the final paper, if the latter does not meet the set-out requirements.
8. The final decisions on the abstracts' rejection should be made by a majority of votes of the members for the official language followed on the submitted text.
9. In the event of a tie, or lack of opinion of the other members of the Committee, the Coordinator should make the final decision on the abstract, in compliance with the appointed member's proposal or decide to accept it.
10. The final papers should be evaluated by the Scientific Committee's member who assessed the abstracts, even if the final decision has been issued by the Committee's Coordinator, under the provisions of the previous number.
11. If the final paper does not show the required quality standard or does not meet the requirements set out for its preparation, the participant is invited to complement or settle it, or otherwise have his/her work rejected.
12. In the papers' assessment, the international dimension of the Congress and the cross-cutting nature of the chosen topics should be taken into consideration, giving priority to the papers that do not focus only on the detailed description of the regulatory standards of private legal concepts of the respective home country.
13. The final papers' acceptance decision is made by the appointed member, but in case of doubt, the other members of the Committee may be previously consulted.
14. The final decisions on the final papers' rejection should be made by a majority of votes of the members for the official language followed on the submitted text, under duly reasoned proposal of the appointed member.

**15.** In the event of a tie, or lack of opinion of the other members of the Committee, the Coordinator should make the final decision on the final paper, in compliance with the appointed member's proposal or decide to accept it.

**16.** The deadline for the assessment of the abstracts by the Scientific Committee is 1 April 2021 and the deadline for the assessment of the final papers is 1 September 2021.